

**CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION
AND
DEVELOPMENT COUNCILS**

REQUEST FOR AWARDS NOMINATIONS

The California Association is requesting award nominations in four categories for achievement during 2003. The nominations must be submitted by Close of Business on **August 15, 2003**.

The four award categories are:

1. Outstanding Performance by a Council
2. Outstanding Performance by a Council Member
3. Outstanding Performance by a Coordinator
4. Outstanding Supporting Organization

Criteria for each of these categories are listed on the following pages. Awardees selected in categories 1-4 will be forwarded to the PacRim and National Association. The awards will be presented at the CARC&D Conference in Riverside, CA, October 8-10, 2003.

Submit nominations to:

Terry Williams
CARC&DC Awards Committee Chairman
806 West 12th Street
Alturas, CA 96101

530-233-8869 FAX

The nominations may also be submitted electronically to mark.steffek@ca.usda.gov

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION

AWARDS PROCESS

The CARC&DC Awards will provide statewide recognition for you and your Council; recognition which will increase your ability to attract new volunteers, new funding and business and/or civic partners.

Winners will be presented at the California Fall Conference in Riverside, CA, October 8-10, 2003.

ELIGIBILITY

To be eligible the nomination must come from a recognized RC&D Council for categories 1-4.

HOW TO APPLY

- 1. Complete the Awards Information Sheet**
- 2. Type a Summary. (See "Summary Notes")**
- 3. Add up to 3 double-sided pages of supplemental material numbered 1-6. The purpose of this material is to substantiate the claims made in your summary. This material may include press clips, brochures, photos, letters of endorsement, etc. Please do not include big items such as posters or shirts, etc. No videos or disks will be accepted.**

JUDGING

The CARC&DC Awards Committee will select the winner from each category.

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION

2003 Award Information Sheet

Select the appropriate category for your entry:

- COUNCIL
- COUNCIL MEMBER
- SUPPORTING ORGANIZATION
- COORDINATOR

RC&D Name:

Address

City, State, Zip Code

Phone Number ()

FAX Number ()

Email address

Contact Name:

Type the name exactly as it should appear on the award (limited to 50 characters, including spaces)

All entries must include the following to be eligible:

- Awards Information Sheet (1 copy)
- Summary and Supplemental Material (5 copies)

Your Entry

Each page should contain a header with the nominee's name.

"Summary Notes"

1. This is the most important part of your entry.
2. Summary should not be more than a total of two pages
3. Summaries must be typed. Please use a 12-pt. Font.
4. Type your name, name of your RC&D Council, City and State and Award Nomination Category on the upper right hand corner of the 1st page of your summary.
5. Organize your narrative in the same order as the evaluation criteria. Have you answered each question?

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION
AWARD FOR
OUTSTANDING PERFORMANCE BY A **COUNCIL**

EVALUATION CRITERIA

SCORE

A. Innovation/Spirit: (30 points total for this section)

1. Demonstrates a balanced approach to projects with social, Economic, and environmental purposes in response to local priority concerns.
2. Identifies and implements efficient effective ways of completing tasks and projects.
3. Effectively promotes an area-wide understanding and Involvement in the RC&D effort.

B. Outreach/Team Building: (30 points total)

1. Demonstrates that all cultures within the community are involved in developing and implementing the RC&D Plan.
2. Successfully involves numerous resource partners in the planning, implementation and maintenance of community improving measures.
3. Council membership reflects community's cultural diversity.

C. Coordination: (20 points total)

1. Maintains and uses a current Area Plan and Annual Plan of Work
2. The Council directs RC&D activities based on well defined priority needs.
3. Uses a variety of financial and technical resources to complete projects.
4. Ensures that all those who participate are appropriately recognized.

D. Application: (20 points)

1. Contributions are clearly stated, neat, concise, organized and illustrative.
2. Results are documented.

TOTAL SCORE:

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION
AWARD FOR
OUTSTANDING PERFORMANCE BY A **COUNCIL MEMBER**

EVALUATION CRITERIA

SCORE

A. Innovation/Spirit: (30 points for this section)

1. Demonstrates a balanced approach to RC&D Council business.
2. Identifies and implements efficient and effective ways of competing RC&D Program tasks and projects
3. Demonstrates a commitment and the leadership ability to carry out the RC&D Council's Mission.

B. Outreach/Team Builder: (30 points for this section)

1. Has the desire and ability to involve all cultures in RC&D Council activities.
2. Demonstrates an ability to build partnerships and coalitions with other community leaders and organizations.
3. Effectively identifies and utilizes to great advantage the talents of RC&D Volunteers.

C. Coordination: (20 points for this section)

1. Effectively utilizes a current RC&D Area Plan and Annual Plan of Work to make program decisions.
2. Instrumental in identifying and utilizing a variety of financial and technical assistance resources to carry out the Annual Plan of Work.
3. Does an outstanding job of eliminating barriers to completing RC&D tasks.
4. Ensures that all program participants receive recognition for their efforts.

D. Application: (20 points for this section)

1. Contributions are clearly stated, neat, concise, organized and illustrative.
2. Results are documented.

TOTAL SCORE:

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION
AWARD FOR
OUTSTANDING PERFORMANCE BY A **COORDINATOR**

EVALUATION CRITERIA

SCORE

A. Innovation/Spirit (20 points total for this section)

1. Demonstrates the implementation of a balanced RC&D program
2. Identifies and utilizes efficient and effective ways of completing RC&D Council activities and projects
3. Maintains a positive “can do” attitude with council members, sponsors, volunteers, and public
4. Keeps RC&D Council efforts and activities focused on multi-county and area-wide activities.

B. Outreach/Team Building: (30 points total)

1. Effectively works with all cultures within the project area.
2. Provides alternatives which strengthen and diversify the council and committees.
3. Successfully works with the council in development of partnerships and coalitions that develop effective working relationships.

C. Coordination: (30 points total for this section)

1. Insures that the Area Plan and Annual Plan of Work focus on current resource priority concerns.
2. Keeps Council focused on Area Plan and Annual Plan of Work
3. Facilitates the flow of new knowledge and opportunities
4. Continually builds upon the strength of Council Leadership.
5. Creatively mitigates barriers to achieving RC&D Council objectives and goals.
6. Ensures that RC&D Council and Public are effectively involved in Area Plan and APO development and maintenance.

D. Application: (20 points for this section)

1. Contributions are clearly stated, neat, concise, organized and illustrative.
2. Results are documented.

TOTAL SCORE:

CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT COUNCILS ASSOCIATION
AWARD FOR
OUTSTANDING SUPPORTING ORGANIZATION

EVALUATION CRITERIA

SCORE

A. Innovation/Spirit: (30 points total for this section)

1. Supports innovative solutions and/or processes.
2. Provides financial and/or technical resources to implement RC&D activities
3. Provides motivated and quality representation to the Council.

B. Outreach/Team Builder: (20 points total for this section)

1. Implement projects that benefit disadvantaged citizens.
2. Develop partnerships with others to jointly implement community benefiting activities and projects

C. Coordination: (30 points total for this section)

1. RC&D Council and Supporting Organization's objectives are complimentary
2. Works effectively with other organizations in promoting and supporting RC&D
3. Shares responsibility and credit with participating organizations.

D. Application: (20 points total for this section)

1. Contributions are clearly stated, neat, concise, organized and illustrative.
2. Results are documented.

TOTAL SCORE: